

Deutsches Wirbelsäulenregister Benutzermanual





D UNIVERSITÄT BERN

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Das vorliegende Benutzermanual ist derzeit nur in englischer Sprache verfügbar, eine deutsche Übersetzung folgt

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Introduction

Data Entry

DWG

There are 4 possible ways forms and questionnaires can be transferred to the database (Fig. 1)

1) Online data entry via the web-interface (no software to be installed)

2) OMR (Optical Mark Reader) i.e. scanner-assisted entry of paper forms

3) Paper based data capture with mailing to the IEFM or other partner institutions for OMR scanner-assisted entry of paper forms

4) Hybrid method of online data entry and OMR scanner-assisted entry of paper forms (not pictured)



In the rectangles multiple methods of gathering patient and physician generated data are shown (per mail, in house, outpatient clinics, telephone and new electronic media). The goal to generate a comprehensive database is achieved by collecting data of the patient layer and the clinic/physician layer. Having created a consistent data set the options of analyses are almost unlimited. Outcome evaluation can now be done in particular.

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Optional Hardware/ Scanner

By scanning the OMR forms by oneself we use the OMR 50E Scanner (datawin). The OMR 50E mark reader is an optical mark reader designed for manual feed. It reads marks, crosses, bars, dots and various other types of markings. It processes automatically printed documents (e. g. laser printouts) as well as blind color forms and qualitatively high-grade (dimensionally accurate) copies.

The read head can be folded back without the use of tools in order to carry out cleaning or maintenance operations. The compact structure of the device allows it to be positioned at a slant as an ergonomic desktop model.

For further technical data we refer to the Company link:

http://www.datawin.de/fileadmin/user_upload/datawin/prospects_eng/OMR50E_E.pdf

General Marks

Orange marks are not found on the papersheets or online, they are added in this manual for explanation.

http://www.datawin.de/fileadmin/user_upload/datawin/prospects_eng/OMR50E_E.pdf



1

: This sign marks very important things you should read and remember.

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Manual Data entry

Paper forms

If you do not want to use the online interface for entering data you can use the paper version of the questionnaires.

All paper forms have to be filled out with a soft pencil and every required question (blue background) has to be marked or the data cannot be scanned.

A scanner for digitalization can be purchased or the questionnaires can be sent to the data center at the University of Bern where scanning will be performed for you.

DWG Surgery form





General remarks about form completion:

Carefully fill in the forms so that the scanner can pick-up all marks. You can write everywhere on the questionnaire OUTSIDE the check boxes.

Directions



- Text answers must be entered with the web interface.
 - All questions must be answered unless otherwise indicated.
 - Completely fill in boxes to record answers.

Note the 2 types of questions and the mandatory/ optional level.





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A single answer (bracket) just pick one answer

2	Main nathology				
3	 c o degenerative disease c o non degen. deformity 	c > fracture/trauma c > pathological fracture	<pre>c b spondylolisthesis (non degen.) c b inflammation</pre>	c p infection c p tumor	c b repeat surgery c b other: specify

B multiple choice (box) choose all the applicable answers

	Only answer questions
Type of degeneration aisc nemial protrusion central stenosis lateral stenosis foraminal stenosis degen. disc disease degen. deformity	Specify grade of spondyl. degen. spondylolisthesis other instability myelopathy facet joint arthrosis other Specify type of deformity below

C blue background those questions are mandatory and HAVE to be answered

D continuing points please specify the diagnosis etc.

Patient information:

The more data you enter, the easier is your patient administration (searches, etc.), but you may need informed patient consent.

As a minimum, the CONSTANT Medical Record Number (M.R.N.), patient gender and year of birth must be provided.

The CONSTANT M.R.N means that it remains the same during follow-ups or additional future surgeries. In case you don't want to indicate day and month of birth you may always use e.g. January 1st .

Last name		First name		Gender
Street	Patient D	Data	M.R.N.	
Country code	Zip code	City		
Occupation		irthdate (DD.MM.YY	YY) Telephone	

1 - Format (single choice)



Choose the format of your data, either minimal (all questions in normal print), or complete (all questions, in normal and bold print)

2 - Level of procedure (single choice)



Choose level where intervention was performed, e.g. cervicothoracic for a procedure including C5 – Th3 or lumbar for procedures at L2/3 or L4/5 as single level or several levels in the range of L1-L5.

Admission date/ Pathology (single choice for day, month, year, respectively)

Mark admission date

3 - Main Pathology (single choice)

144.0					
3	Main pathology				
•	 degenerative disease 	c 🤉 fracture/trauma	c o spondylolisthesis (non degen.)	c p infection	c > repeat surgery
	c > non degen, deformity	c > pathological fracture	c o inflammation	c a tumor	c o other: specify

If several pathologies are present, indicate the most severe one for the surgery. Later on you have the opportunity to indicate additional spinal pathologies.



4 - Specification of Main Pathology

According to the indicated Main Pathology, you must further specify its character. In general, only ONE of the boxes 4.1 - 4.8 applies.



4.1

Main Pathology

Degenerative Disease: specify the type(s) of degeneration (MC multiples answers allowed). If you choose "degen. spondylolisthesis" or "degen. deformity", please specify in the corresponding area. If no answer applies, choose "other" and specify in writing.

+.1	Only answer questions
Type of degeneration disc nemial/protrusion central stenosis lateral stenosis degen. disc disease degen. disc disease degen. deformity	Specify grade of spondyl. degen. spondylolisthesis other instability myelopathy facet joint arthrosis other Specify type of deformity below

Type of spondylolisthesis	Grade of spondylolisthesi
C) Type I (congenital, dysplastic)	C J Grade 0
C D Type II (isthmic)	c o Grade I
 Type III see type of degen. 	Grade II
C D Type IV (traumatic)	c o Grade III
C D Type V (pathologic)	c 3 Grade IV
C D Type VI (postsurgical)	C Spondylop- tosis (V)

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DWG

4.2 Main Pathology

Deformity: specify type of deformity (single choice), indicate type of scoliosis if applicable, and always define predominant etiology.

If no answer applies, choose "other" and specify in writing.

Also specify the type of degenerative deformity if you chose "degen. deformity" in 4.1.



4.3

Main Pathology

Fracture OR Pathological Fracture:

All specifications are single answer. Indicate type of (pathological) fracture, Dens fracture type (if applicable), AO fracture type (if applicable) and fracture age (if applicable). Pathological fracture due to... must only be answered if main pathology is a pathological fracture.

Example: 4.3.1:

C2 dens fracture, Type III, fresh fracture



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Example: 4.3.2: Fracture located between C3-L5/S1, AO-fracture type A2, fresh fracture



EXCEPTION: pathological fracture because of tumor Example 4.3.3: pathological fracture of the sacrum due to tumor:

C CO/1 dissociation	C 3 soft tissue injury neck
C C1 fracture	C 2 fracture C3-L5/S1
C C C2 dens fracture	c o other
Dens fracture type	C3-L5/S1 AO fracture type
	Type COA COB COC
	Subgroupc p1 c p2 c p3
Pathological fracture due to c > osteoporosis	Fracture age
I coother In tur	mor" and "Localization" in section "TUMOR"

If Main Pathology is a pathological fracture you have to indicate the cause (due to....). If you select tumor, you have to further specify type and localization in box 3.7! If no answer applies, choose "other" and specify in writing.

4.4Main PathologySpondylolisthesis:Indicate type and grade of spondylolisthesis (single choices).If it is a Type I spondylolisthesis, please specify the extent of dysplasia.Type III must be marked as a degeneration, see 3.1.

4.	4	
sis	Type of spondylolisthesis	Grade of spondylolisthesis
je	C) Type I (congenital, dysplastic)	c) Grade 0
st	Type II (isthmic)	c o Grade I
10	Type III see type of degen.	Grade II
2	c > Type IV (traumatic)	c) Grade III
Ĕ	c > Type V (pathologic)	c) Grade IV
Spo	C 3 Type VI (postsurgical)	C > Spondylop- tosis (V)

4.5

4.5Main PathologyInflammation: single answer.If no answer applies, choose "other" and specify in writing.

4.	5
tion	Type of inflammation
ua Ua	 Inflammatory arthritis (seropos)
듣	C D seronegative arthritis
a	C) ankylosing spondylitis (M. Bechterew)
E	c b other please specify
1.000	

4.6

Main Pathology

Infection: specify infection (single choice) and affected structure (s) (multiple choices). If no answer applies, choose "other" and specify in writing.

4.	6	
5	Infection specification	Affected structure(s)
Ť	c > pyogenic C > fungal	spondylitis paravertebral
fe	c) parasitic C) other	discitis MC infection
드	C > tuberculotic	. epidural space other

4.7

Main pathology Tumor: specify type of tumor (single choice), if possible enter histology or/ and TNM stage. For localization indicate all affected structures (multiple choice). If no answer applies, choose "other" and specify in writing.



4.8

Main pathology

Repeat surgery: select all applying types of reasons (multiple choice). If no answer applies, choose "other" and specify in writing.

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4.8			
-	Type or reason of repe	at surgery	
Ľ,	hardware removal	neurocompression	implant failure
ts	non-union	postop. infection	sagittal imbalance
eat	instability	superficial	adjac. segment
eb	failure to reach	postop. infect. deep	pathology
₩	therapeutic goals	implant malposition	other

5 - Most severely affected segment



Only one answer allowed!

Define, if the most severely affected area is a segment or one vertebral body. Then define the area. In segments, mark cranial vertebral body.

6 - Extent of lesion



Only one answer allowed!

Determine the extent of the lesion beyond the most severely affected segment/vertebral body.

7 - Additional pathology



Multiple choice!

Here you can indicate all the additional spinal pathologies that are present besides the main pathology. The previously indicated main pathology is excluded as answer. If no answer applies, choose "other" and specify in writing.

8- Specification of previous surgeries and/or treatments

Indicate the number of previous spine surgeries and specify previous treatments for the Main pathology (multiple choice).

If number of previous spine surgery is 0, the following two questions (level, hospital) are excluded.

0.1		
Number of previous spine surgeries	Previous surgeries at same level	Previous treatment for main pathology (by specialisty
Answer "0" excludes both "Previous surgery" questions ("at same level" and "at same hospital",	Prev. surg. same hospital or surgeon Cono Coyes Copartially	none 3-6 mon. conservative surgical ⊂ 6-12 mon. conservative < 3 mon. conservative ⇒ 12 mon. conservative

If the patient had spine surgery before, this should be specified in level and hospital

8.2 Number of previous spine surgeries COD COD COD COD COD COD COD COD Answer "0" excludes both "Previous surgery" questions ("at same level" and "at same hospital".	Previous surgeries at same level	Previous treatment for main pathology (by specialistic none
9 - Risk factors 9 5 5 5 5 5 5 5 5 5 5 5 5 5	Presence of flags	Red: Biomedical Factors; serious spinal pathology Yellow: Psychosocial or behavioral factors O Orange: Abnormal psychological processes indicating psychatric disorders Blue: Socioeconomic/work factors

Determine the risc factors such as Body Mass Index (BMI), current smoking and presence of flags.

The Body Mass Index is calculated as: BMI (kg/m2) = Weight (kg) / Height(m)². The presence of flags should be assessed in patients with low back pain. It is a classification for the treatment of LBP patients also considering psychosocial risk factors. If unable to assess tick the respective field.

For further details see the Dictionary of Terms (DOT).



Enter surgery date

DWG

0.4

ft

11 - Parameters of surgery



ATTENTION - the indicated *Goal(s) of Surgery* will be revisited on the followup form. The information entered on the surgery form should therefore be available at the time and place of followup.

Surgeon credentials – specialized spine surgeons can be orthopaedic or neuro surgeons with a fellowship training in spine surgery or an exclusive spinal surgery activity.

Anterior access and posterior access are mandatory single choice questions.

If no anterior or posterior access was used mark "no anterior/posterior access" *Morbidity state, Blood loss and Operation time* may only be derived from the

anaesthesiologist`s protocol and therefore the answer options "unknown" are also offered (better "unknown" than a false guess).

MISS/LISS – minimal invasive/less invasive spine surgery. CASS – computer assisted spine surgery.

Therapeutic goals, Technology, Prophylaxis and Blood transfusion are multiple choice. *Therapeutic goals, anterior and posterior access are mandatory.*

If no answer applies, choose "other" and specify in writing.

12 - Implant specification

12 Components Description not needed if SEDICO implant tracking is used. Supplier: Implant supplier with description Supplier: Implant name For article numbers or multiple implants use form "Implant documentation" @ www.eurospine.org

If SEDICO Implant tracking is used the implantinformations/specification will be automatically matched after scanning

Whenever you put "hardware" into the patient, please mark "Components – yes" and specify at least supplier name and article number. Don't indicate every single pedicle

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NOTE: the location "anterior" and "posterior" refers to location of surgical measures in the spine, NOT to the access. Combined locations anterior and posterior can be indicated (multiple choice). All questions are mandatory.

13.1 Decompression



Specify if a decompression was performed. If not, check "none". Multiple choice – please define all decompressive measures. If no answer applies, choose "other" and specify in writing.

3.2 Fusion			
13.2			
Fusion promoting measu. MC none interbody fusion (ALIF) anterior specify posterior specify Location in spine, choose at least one interbody fusion (XLIF)	 other interbody fusion posterolat, fusion posterior fusion other 	Fusion material none autol. bone harvested autol. bone locally procured allog. bone	 bone subst. cement BMP or similar other

Here, a specification of location of intended fusion in the spine AND the respective approach can be precisely indicated. Specify fusion material if used. If no fusion is intended, check "none". In that case, the question fusion material is excluded. If no answer applies, choose "other" and specify in writing.

13.3 Stabilization rigid



Again, a specification of location of rigid stabilization in the spine AND the respective approach can be precisely indicated for the cages. If solely screws were used that have no specific product name, just indicate supplier and e.g. "facet screws" in the implant section. Indicate all measures for rigid stabilization (multiple choice). If no answer applies, choose "other" and specify in writing.

11.4 Stabilization motion preserving



Specify if a motion preserving stabilization was performed, otherwise check "none". If no answer applies, choose "other" and specify in writing.

13.5 Percutaneous measures



Currently, only posterior percutaneous measures can be recorded. Therefore, choose "post." Or "none" (single choice). Several posterior specifications are possible (multiple choice). If no answer applies, choose "other" and specify in writing.

13.6 Other surgical measures



Specification of other surgical measures if performed. Specify one or several in writing.

14 - Intraoperative complications

Intraop surgical complic	ations	Surgical measures	Intraop general complica	ations
i none	wascular injury	during index surgery	none	thrombembolism
merve root damage	fx vertebral structures	none	anaesthesiological	= death
spinal cord damage	other	suture/glue	cardiovascular	= other
dura lesion	not documented	other	pulmonary	not documented

Choose the complications which happened. In case there were none, choose "none". If no answer applies, choose "other" and specify in writing. All the questions are multiple choice.

15 - Hospital stay

ostop surgic compl. before discharge		Postop general comp	ol. before discharge	
none epidural hematoma other hematoma radiculopathy	mplant malposition mplant failure wrong level other	 none cardiovascular pulmonary cerebral 	kidney / urinary liver / Gl thrombembolism death	 other not documented
CSF leak / pseudomeningocele motor dysfunction	not documented	Re-intervention after	index surgery	
 sensory dysfunction bowel / bladder dysfunction wound infection superficial wound infection deep 	MC	 none hematoma evacua suture / glue hardware removal 	ation re-implantation abscess draina (further) decom	conter not documented ige pression
ospital stay	Status of surg. complie	ations Therapeutic g	joals upon discharge	FU foreseen
I unevention E extended stay	C resolved C per	sisting C achieved	c) not achieved	C D NOS

"Postop surgic compl." and "Postop general compl." before discharge or re-interventions after surgery and before discharge can only be recorded at the day of patient discharge (all multiple choice). These three questions are mandatory!

The same applies for the optional question "Discharge date" and "Status of complications" at that point in time. If no answer applies, choose "other" and specify in writing.



Follow-up form

1 - Level of procedure

Enter level of procedure which should correspond with the one indicated on the index surgery form.



Enter the follow-up date.

Determine the follow-up interval approximatively for the online statistics (grouping of follow-ups). Choose the closest interval possible. Based on surgery and followup date we can calculate the exact followup intervals for more precise analyses.

Follow up interva	l.	
C 0 6 weeks	¢	1 year
C 0 3 months	c	2 years
C 0 6 months	¢	other (yrs.)
	(Ex.	4 months=0.33 yrs. (4/12))

If you check "other", calculate the interval as a fraction or multiple of a year.

Work status Singl	e choice		
c > not at work since OP	 c > resumed work, different job 	C 3	housewife
c b started partially, same job	c c has been dismissed	C 0	child/student
c > fully reintegrated	c c retired since OP	C 0	other
c > resumed work, but quit again	c c retired before OP		

Indicate work status. If no answer applies, choose "other" and specify in writing.

3 - follow-up status and goal

Determine fully, partially and not achieved goals of surgery as indicated on the surgery form.

none	
 axial pain relief peripheral pain relief functional improvement 	МС
motor improvement sensory improvement	
 bladder/sex function improv. spinal stabilization 	
 stop deformity progression prophylactic decompression cosmetic improvement 	
diagnositc measures other	

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CAVE: make sure you choose the same goals that were indicated on the respective surgery form.

Therap. goals/measures partially achieved
none
axial pain relief
Enperipheral pain relief
functional improvement
motor improvement
sensory improvement
bladder/sex function improv.
spinal stabilization
stop deformity progression
prophylactic decompression
cosmetic improvement
diagnosite measures
other

If no answer applies, choose "other" and specify in writing.

Therapeutic goals/measures not achieved				
 none axial pain relief peripheral pain relief functional improvement motor improvement sensory improvement bladder/sex function improv. spinal stabilization stop deformity progression prophylactic decompression cosmetic improvement diagnositc measures other 				
 spinal stabilization stop deformity progression prophylactic decompression cosmetic improvement diagnositc measures other 				

Indicate the medications that the patient is currently taking for his spine surgery. Multiple answers are possible. If no answer applies, choose "other" and specify in writing.



Only indicate currently actively performed rehabilitation. Only at first followup you may also indicate rehab programs that are already terminated. If no answer applies, choose "other" and specify in writing.



Judge the overall outcome from the point of view of the examiner, NOT the patient.

Overall outcome (ex	aminer)	
C > not applicable	C 0 good	C 2 poor
c > excellent	C 2 fair	

Indicate decision for further follow-ups, revision or new primary procedures (e.g. new problem at adjacent or distant levels).



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Determine whether the patient has/had complications or not. If "yes" go to point 5 for further specifications, otherwise all remaining questions are exluded.

4.1[Complications no (Answer "no" excludes all remaining questions.) c 3 yes
4.2	Complications C > no (Answer "no" excludes all remaining questions.) yes
	go to 5 for further specification

5 - Specification of complications

Determine time of occurrence of complications and specify type of complications. Multiple answers are possible. Specify time of occurrence in months if greater than months.



Select the type of complication(s). Multiple answers are possible. If no answer applies, choose "other" and specify in writing.



Indicate therapeutic consequences of complications. If no answer applies, choose "other" and specify in writing.

Therapeutic consequences
C D none
c o non-operative inpatient
c on non-operative outpatient
¢ o reintervention
C D other

List the individual consequences for the patient. If no answer applies, choose "other" and specify in writing.

Individual consequences				
= none				
increased pain				
prolonged impairment				
reduced social activities				
permanent impairment				
other				

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Surgery staged form



The only differences are:

Admission - Mark admission date, which should correspond with the admission date on the primary surgery form. This helps linking the forms in the database.

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2 Main Pathology (single choice)

Main pathology Answer "same as stage I surgery" excludes questions "Specification of Main Pathology" and "Previous treatment for main pathology" same as stage I surgery c o deformity c > pathological fracture c > inflammation c > tumor c o fracture / trauma c o spondylolisthesis c > infection c > failed surgery c o other ierative disease

If the Main pathology conforms with the Main pathology of the first surgery (primary form) choose same as stage I surgery:

In this case the questions "Specification of Main pathology" and "Previous treatment for main pathology" are excluded.

Main pathology Answer "same	e as stage I surgery" exclude	es questions "Specification of Ma	ain Pathology" and "Pre	evious treatment for main p	athology"
c c same as stage I surgery	c c deformity	pathological fracture	c o inflammation	c o tumor	
c o degenerative disease	fracture / trauma	spondylolisthesis	c > infection	c > failed surgery	c o other

Otherwise define the Main pathology for the "second" step of the surgery. If several pathologies are present, indicate the most severe one for this surgery.

All other questions correspond with the surgery form.

Online data and entry tools

Registration

If already registered, log in with your username/password and proceed to Chapter "Enter Data"

User-ID and Password

If you want to become a new user of the DWG Registry you need to register in the module.

For entering a new account go to new user.

Username	Password		D Login
		Forgot password	New user

You can choose your User I.D. and you password!

Fill out all fields marked with a star.

Please make sure that your email is correct for contact data.

User							
Username	Dem	noTest					
Password	* •••	•		Re-enter new	*	••••	
First name	* Dem	10		Last name		Test	
Date of birth	* 01.0	1.1900					
						Contract of the second s	
Email	* dem	io@test.org		Language	*	English	
Phone 1				Phone 2			
Academic rank				Title			
Profile							
Profile	* Plea	ise select.					
Country	* Plea	se select.	•				
Country	* Plea	se select.	$\overline{\pi}$				
City							



Determine your profile

With entering a new user profile your account profile needs to be determined. If you are the first person registering for one clinic you need to be the clinical administrator.

Profile		
Profile	* Please select.	-
Country	* Please select clinic_admin	
City	docteur	
Clinic	* infirmier	
Department	* Please select	-

If you register for a clinic which is already registered in the spine tango you have to choose this clinic at the profile menu. If your clinic does not exist in the module yet, you have to enter all the required data and add the clinic.

Clinic name	Street
Street number	Zip code
Contact person	Phone
ax	URL
Sity	
epartment name	Contact person
Phone	Fax

In details that means you have to enter the whole clinic profile with all of the required information on country, city, clinic and department as following: country:

Country	Switzerland		
City	* Seychelles	^	
Clinic	Singapore		
Department	 Slovakia 		
	Solomon Islands		
Validation	Somalia		
	South Africa South Korea		
	Spain		
7/100	Sri Lanka Sudan		
21105	Suriname		
a series and	Swaziland		
	Switzerland		
	Syria São Tomé and Príncipe	C Part	
Security image	Taiwan	Keset	
	Tajikistan		

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City:

If the given possibilities do not apply, select: \rightarrow Add

and enter your town



Clinic:

If the given possibilities do not apply, select:

 $\rightarrow \mathsf{Add}$

		TestClinic	
Department	*	Please select	
Clinic	*	TestClinic	
City	*	St.Gallen	
Country	*	Switzerland	•
Profile	*	docteur	-

If you add a new City / Clinic, fill out all mandatory fields (marked with a star) and select:

Clinic name	* TestClinic	Street	
Street number		Zip code	
Contact person		Phone	
Fax		URL	
City	* Test Town		
	•		
Department name	spine surgery	Contact person	
Phone		Fax	
Add Book			

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Department:

If the given possibilities do not apply, select: $\rightarrow \mbox{Add}$ and specify

Profile	* Clinic Administrator	
Country	Switzerland	•
City	* Test Town	•
Clinic	* Test Clinic	•
Department	* Add	-
Validation	Please select spine surgery Spine Surgery	/
	No	

If you add a new Department, fill out the marked fields and select: \rightarrow Add

	Des file		
1	Profile		
	Department name * Spine Surgery	Contact person	
	Phone	Fax	
	Add Back		

Next validate with the secuity Image:





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Example:	
Security image * YMAFLNO	Reset
Sκ As B G γ	
Security image * SKA8BGY	<i>₿</i> Reset

At the end, please read the "Statement of Permission and Confidentiality" carefully and tick the field to go on. Then select:

 \rightarrow Save

I have read the Statement of Permission and Confidentiality and ag	ree to abide by the rules set forth.
Save Reset	

If erverything was entered correctly the following window opens:

Information	×
User registered.	
V OK	

You will recieve a confirmation mail of your registration.

That's why it is very important to enter a correct email address!

For now you cannot enter data. You need to wait for activation from the module administartor.

If your account is activated you will receive another confirmation email.

Then you can login with you self chosen User ID and password and start entering.





Forgotten password

In case you forgot you password, select: \rightarrow Forgot password at the login page

Swiss	/International SSE Spine Tango Module
Userna	eme Password 🥥 Login
	Forgot password New user
Now e → Sul	enter your Username and select: omit
-	Forgot password Please enter your user name. A link to renew your password will be sent to the e-mail address on file.
<	Username 28 Submit

An e-mail with a link will be sent to the address you entered in your registration. Click on the link and the following window will open:

• Login	Reset password	
 Forgot password 	Username	
 New user 	New password	
	Re-enter new password.	
	Save	

Enter your username and the new password in the required fields and save.

Enter Data

Document a patient record

Enter data for a new patient - create a new mask. Enter data for an existing patient - search the patient and create a new e-form.

Create a new Patient

Select: → Enter Data → New Patient

Enter data	
New patientSearch patient	
Clinical tools	
Admin tools	
User tools	
Logout	

Please fill out at least the mandatory fields marked with a star (*): Department; MRN - Medical Record Number; Date of birth; Gender

M.R.N.) *	111	Date of birth	* 01.01.1960
SSN/SIN		Gender	* 💿 Male ⊘ Female
First name		Last name	
amily name at birth			1
Sity of birth		Country of birth	Switzerland
Phone		E-mail	
Street name	-	Street number	
City		Zip code	
Country			
2001/200	English		

Introduction Manual Data entry/ Paper Forms Online Data and Entry Tools: Registration - Enter Data - Clinical Tools - User Tools Current chapter: Registration

Click on:
\rightarrow Save
to store the information and proceed to the form list:
- Form list

_ roun nat				
Sort by	Please select.	•	E-Form	GMR Form
No forms availa	able for patient			

Search a Patient

Select:
\rightarrow Enter data
\rightarrow Search patient

Enter data New patient Search patien 	t 🔶
Clinical tools	
Admin tools	
User tools	
Logout	

The easiest way to search is the quick search by simply clicking the search button or entering one clue.

Search patient	
Quick search 123	Search
E Search	
E Search result	

You can also limit your search with MRN or date of birth, or you can search with every shown criterion
Contraction of the second s			
first name		last name	
gender O	Male 🔍 Female		

You can also show all patients with a special form or with a special form state. The search results shows all the patients which match your search criteria.

If there is only one patient, the details will appear automatically.

Search result									ų
6 patients found		Show 2	o ▼ patients		<< <	1-6 🕶	>	>>	
<u>M.R.N.</u>	date of birth	gender	first name	last name	Mod	ify			
112233	12.12.1950	m	Demo	Demo	1 🗉	8/ B.	4	Ŵ	3
1188	01.08.1964	m	Test	Test	IJ	2 B	4		

Legend.

Current chapter:

🔍 Search 🗟 Reset

1: to open the form list click:	001
2: if you click this, you open the demographic data of a patient and can add more information or change them	2
3: you can only delete a patient file when there are no e-forms existing	Û
Formlist	
The Form List shows all the existing forms for this patient. There are 3 possible states (Status) for the e-forms:	
- incomplete: not all the subforms are filled out and saved	Θ
 to submit: all the subforms are filled out and saved and the e-form can be submitted. 	8
Introduction Manual Data entry/ Paper Forms	

Online Data and Entry Tools: Registration - Enter Data - Clinical Tools - User Tools

Registration

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DWC

- submitted: you can only view the data and not edit them anymore.

There is no possibility to change the data or add data to a submitted e-form (except by contacting the data center).

Pati	Patienten suchen		📿 zurück zur Suchfunk			ktio	1	
Ŧ	James Blond, Pa	atientennumm	er: 007, 07.07.1977, Männlich					
	Formularliste							
Sort	ieren nach	Bitte wählen		E-Formular		/R-F	orm	ular
•	DWG Register Operation		mittlere/untere HWS Deformität (nicht-degenerativ)	01.01.2011			*	Ô
•	DWG Register Operation zweize	eitia	zervikothorakal degenerative Erkrankung			1	*	Ŵ

The legend to the various symbols of the form list looks as followed:

	Edit
	Print
÷	Upload Image
Ŵ	Delete



Upload Image:

With this function you can upload a x-ray image. Just choose the location, the date and browse it on your computer. Select:

 \rightarrow Upload image

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						DV
View image						×
Anterior/Post	erior 01.01.2011			Browse	😨 Upload image	
				/	1	
To view you → ■	ır image, delete it or add a	new one, no	w select:			c.
_						Vore
Create qu	estionnaire					
New e-Forr To enter dat	n ta. create a new e-form:					
\rightarrow + E-Forn	n					0
\rightarrow Choose	Form:					
Search patie	ent				💝 Back to sear	rch 🕜
🕀 Sterchi, M	I.R.N: 101105, 20.12.1991, Female				Î (Delete
🖃 Form list				6	E-Form	Form
Sort by	Please select.	V				
No forms avail	able for patient					- C
	E-Form		×			
	Select form Please se	ect_	•	-		qu
						t i
\rightarrow DWG Re	egister: Operation					

\rightarrow DWG Register: Operation

E-Formular	×		
Formular	Bitte wählen		
	Bitte wählen		
	DWG Register: Operation (V1)		
	DWG Register: Operation zweizeitig (V1)		
	DWG Register: Nachuntersuchung (V1)		
	DWG Register: Konservative WS-Therapien (V1)		
	Lebensqualität : Core Outcome Measures Index COMI unterer Rücken (V1)		
	Lebensqualität: Core Outcome Measures Index COMI Nacken (V1)		
	Lebensqualität allgemein: EuroQol EQ-5D (V1)		
	Lebensqualität Nacken: NDI Neck Disability Index (V1)		
	Lebensgualität Skoliose: Scoliosis Research Society SRS-30 (V1)		
	Lebensqualität unterer Rücken: ODI Oswestry Disability Index 2.1 (V1)		

Location:

 \rightarrow select operated/ treated segments/ area

evel of procedure		×
Level of procedure	Please select	-
	Please select upper cervical mid lower cervical cervicothoracic cervico-thoraco-lumbar thoracic	
	thoracolumbar	
	thoraco-lumbo-sacral lumbar lumbo-sacral sacral	
	COCCYX	

Enter the data at all the shown subforms and save each single one !!! If you choose "minimal" in the first question, only the minimum of needed questions will appear. In "complete", you will have to answer all questions. \rightarrow Save

Inkomplett •

Only when all requested questions are answered the data will be saved and then there will be filled, green circle which means: completed and saved.

	Admission / Pathology
0	Surgery
0	Surgical measures
0	Discharge

When all subforms except Additional are saved and show a green and filled circle, you can/should submit the case/e-form. Select:

 \rightarrow Submit

DWG Register Operation	Komplett 🥏
Deutsche Wirbelsäulengesellschaft: Wirbelsäulenregister	Abschliessen
Aufnahme / Pathologie	
Operation	
Operative Massnahmen	
Hospitalisation	
	🔚 Speichern 🛛 🔂 Abbrechen

Implant tracking / Component

For implant tracking or manual implant description, question 14 (Implant Characteristics) at the bottom of the Subform Surgery needs to be answered with "yes". Then, select: \rightarrow Save

DWG

MPLANT CHARACTERISTICS	
14. Components	0
yes	
⊘ no	
	Save Cancel

An extra subform Components is triggered that way and will appear:

O Admission / Pathology	
Surgery	
O Components	
O Surgical measures	
O Discharge	

To identify the implants you can either scan the implant-codes with SEDICO/ GHX, search the electronic supplier catalogues or enter the implant information manually. First, select:

 \rightarrow Add implant

This window will appear:

Implant management					×
📄 Implant search					
Supplier A Catalog language A Article number Article description	Please select	•	Search	1 Edit Implant Notebook	
Manually add impla Scan Implant	nt				
E Search results					

Implant tracking with Sedico

SEDICO/ GHX: The implant barcodes can be scanned directly after surgery. To match with the right patient, four criteria have to be consistent:

- Medical Record Number (MRN)



- Surgery date has to match the scan date
- Location chosen during scanning and location indicated for the e-form (e.g. "lumbo-sacral)

- Clinic: your scanner is linked to your clinic account with a code during installation. This code does not have to be entered again for implant tracking.

If these four criteria match, AND the scanner is operated in ordering/tracking or solely tracking mode, the implants will be inserted into the "Components" subform automatically.

Manual implant data input

You can use your personal Implant Notebook and choose the right implants

For example:

There are 5	hits. S	Show 5 💌 results per page	<< < 1 > >>
Supplier	Article number	Description	Lot number
Centerpulse	000.20.005	TOURNEVIS PERFORE P/VIS BIORESORBABLE = REF 110.20.005	+
Synthes	02.300.001	Claw Connector, for Rods Ø 6.0 mm, Stainless Steel	+
Synthes	02.306.010	Pelvic Rod, left, Stainless Steel	+

To create your own Implant Notebook: Click on Edit Implant Notebook:

- Implant search				
Supplier Catalog language Article number Article description	*	Please select	▼ ▼ Q Search	La Edit Implant Notebook
+ Manually add in	nplar	t		
E Scan Implant				

You can insert your own Components by searching implants and add them. Choose minimum the supplier and the catalogue language and then click: \rightarrow Search



Edit Implant No	ebook	
		X Close Implant Notebook
No data found		
E Implant search		
Supplier	DePuy	
Catalog language	english	· (2
Article number		
Article description		🔍 Search) 🕀 Reset

Beyond "Search results" you find all implants that match your search results. To add them to the notebook, select:

-> 🖕

There are 2850 hits.	Show 5 results per page << < 1	• > >>
Article number 🔺	Description	
02.300.000	L-Connector for Rods Ø 6.0 mm, Stainless Steel	+
02.300.001	Claw Connector, for Rods Ø 6.0 mm, Stainless Steel	(+
02.300.002	T-Connector for Rods Ø 6.0 mm, Stainless Steel	÷
02.300.003	T-Connector for Rods Ø 6.0/8.0 mm, Stainless Steel	+

You can as well add components manually. Insert the supplier, the article number and the description and click on:

The next time you open your Implant Notebook all the inserted Components are shown.

Edit Implant Notebook							
		>	< Close Implant i	Noteb	ook		
There are	2 hits.	Show 5 results per page	<< < 1	>	>>		
<u>Supplier</u>	Article number 🔺	Description					
Synthes	02.300.001	Claw Connector, for Rods Ø 6.0 mm, Sta	ainless Steel	0	Ū		
TEST	123456789	test implant		0	Û		

Then you can easily link them to your patient by searching the Implant Notebook and selecting the respective Implants

mplant management					×
Implant search					
Supplier	* Please select_	-		Edit Implant Notebook	
Catalog language	* Please select	×	-		
Article number	Amplitude				
Article description	Centerpulse		Search		
Hanually add impla	DePuy an DePuy-France	н			
🕂 Scan Implant	Defuy-Spine Dedienne Sante				
E Search results	Groupe Lepine Johnson & Johnson				
	Link Implants Mathys				
	Mathys-RM Club Medacta				
	Plus Orthopedics Plus Orthopedics-France				_
	Protheos	-			

You can insert the beginning of an article number to fasten your search OR you can just select:

 \rightarrow Search

and the whole notebook will appear. To choose an implant, click:

 \rightarrow \clubsuit

If desired, the Lot-number can be manually added for each component before adding it.

mplant mana	gement				×
🖃 Implant :	search				
Supplier Article number Article descrip	* Implant 1 123456	Notebook 789		La Edit implant	Notebook
H Manually	185911 y add implant plant	007			
There are 2	esults hits	Show 5 💌 re	sults per page	~ 1	
Supplier	Article number	Description	Lot numb	er	
TEST	123456789	test implant	12346		(+)
DePuy-Spine	185911007	Cervikale Bandscheibe DISCOVER Klein x 7mr	nprothese		÷

After you have chosen all Implants, close the window and your list of selected implants will appear. To delete an implant, select: \rightarrow Remove

Admission / Fa	thology			
Surgery				
Components				
Surgical measu	ires			
Discharge				
Selected implan	ts			
Selected implan Supplier	ts Article No.	Lot No.	Description	
Selected implan Supplier DePuy-Spine	ts Article No. 185911007	Lot No.	Description Cervikale Bandscheibenprothese DISCOVEI x 7mm	R Klein Remove

You can also search the Supplier Catalogues for other Components or enter Supplier; Article No. Article description and Lot Nr manually, without using the notebook.

Implant search		_	and the second se
Supplier	* Please select	-	Edit Implant Notebook
Catalog language Article number Article description	* Please select Implant Notebook Amplitude Biomet Centerpulse Ceraver De Beet		Supplier Catalog
Hanually add impl	Ian DePuy-France	E	
🕂 Scan Implant	Defuy-spine Dedienne Sante FH Orthopedics		
E Search results	Groupe Lepine Johnson & Johnson		
	Link Implants Mathys Mathys-RM Club Medacta Plus Orthopedics Plus Orthopedics-France Protheos	+	

H Implant search	1			
Manually add in	mplan	t		
Supplier	*	DePuy-Spine		🕮 Edit Implant Notebook
Article number	*	124578	monual	data antra
Lot number		000000	manuar	uata entry
Article description		test	Add 🖉	

Supplier	Article No.	Lot No.		Description	
DePuy-Spine	124578	000000	test		Remove
	ABOUR				

Submission

When all subforms except Additional are saved and all the circles appear green and filled, the e-form can be submitted. Select:

 \rightarrow Submit

DW

DWG Register Operation	Komplett
Deutsche Wirbelsäulengesellschaft: Wirbelsäulenregister	😚 Abschliessen
Aufnahme / Pathologie	
Operation	
mplantate	
Operative Massnahmen	
Hospitalisation	

After submission you cannot change or delete your data anymore without personally contacting the data center.

Clinical Tools

Download data

Here you download your clinical data, called form data. Click on:

 \rightarrow Download data

Enter data	
Clinical tools	
 Download data 	
 Online statistics 	
 Form definition 	
Admin tools	
User tools	
Logout	

Now choose a form from which you want to extract/analyze the date, in our example DWG: Surgery 2006

Daten herunterladen

Formular	Bitte wählen
	Bitte wählen
	DWG Register: Operation (V1)
Fälle	DWG Register: Operation zweizeitig (V1)
E	DWG Register: Nachuntersuchung (V1)
Formularoptionen	DWG Register: Konservative WS-Therapien (V1)
	Lebensqualität: Core Outcome Measures Index COMI unterer Rücken (V1)
	Lebensqualität : Core Outcome Measures Index COMI Nacken (V1)
🔁 Daten herunterlad	Lebensqualität allgemein: EuroQol EQ-5D (V1)
	Lebensqualität Nacken: NDI Neck Disability Index (V1)
	Lebensqualität Skoliose: Scoliosis Research Society SRS-30 (V1)
	Lebensqualität unterer Rücken: ODI Oswestry Disability Index 2.1 (V1)

You can select filter criteria for your download now.

You have five options to choose your cases:

- 1. All your own cases
- 2. All the cases (you) created in your clinic
- 3. All the cases (you) submitted in your clinic
- 4. All the cases (you) operated in your clinic
- 5. All the cases (you) assisted in your clinic
- 6. All cases

Form	DWG : Surgery (V1)	•
Cases	All my cases in Spine Demo Clinic: Spinal Surgery	-
Form option	All my cases in Spine Demo Clinic: Spinal Surgery Cases I created in Spine Demo Clinic: Spinal Surgery	
	Cases I submitted in Spine Demo Clinic: Spinal Surgery	
Surgery	Cases I operated on in Spine Demo Clinic: Spinal Surgery Cases I assisted with in Spine Demo Clinic: Spinal Surgery	
Expand all		
Admission / Path	nology	
Surgery		
Surgical measure	es	
Hospital stay		

Further, you can choose if you want all forms or only the submitted forms.

Cases	Cases I submitted in Spine Demo Clinic: Spinal Surgery	-
Form option	Download all forms	-
	Download all forms	
	Download only submitted forms	

In the end you can define the various questions from whom you want to download the data. If you wish to get the whole form, select:

\rightarrow	Surgery	ļ
---------------	---------	---

Surgery
Expand all
Admission / Pathology
Surgery
Surgical measures
Hospital stay

If you want only few data, reduce the outcome to the questions you like and click on: \rightarrow Select

E.g if you are only interested in Main pathology, Additional pathology, Decompression and Fusion



Admission / Pathology

🗏 Format	Admission date
🗹 Main pathology 🖌	Specify other main pathology
Type of degeneration	Specify other degenerative disease
Type of deformity	Specify other type of deformity
Type of scoliosis	Predominant etiology
Specify other predominant etiology	Type of (pathological) fracture/trauma
Specify other type of fracture/trauma	Dens fracture type
C3-L5/S1 AO fracture type	C3-L5/S1 AO fracture group
C3-L5/S1 AO fracture subgroup	Pathological fracture due to
Specify other reason	Fracture age
Type of spondylolisthesis	Grade of spondylolisthesis
Type of inflammation	Specify other type of inflammation
Infection specification	Specify other type of infection
Affected structure(s)	Specify other type of affected structure
Type of tumor	Specify type of tumor
Localization	Specify other localization
Type of repeat surgery	Specify other type of repeat surgery
Comments regarding main pathology	Most severely affected segment/vertebral body
Most severely affected	Extent of lesion (segments/vertebral bodies)
Additional pathology	Specify other additional pathology
Number of previous spine surgeries	Previous surgery/ies at same level
Previous surgery/ies at same hospital	Previous treatments for main pathology (max. 2)
BMI	Current smoker
Presence of flags - low back pain	

DWG

Surgical measures	
Decompression K	Specify decompression
Specify other decompression	Fusion promoting measures
Specify fusion	Specify other fusion
EFusion material	Specify other fusion material
Stabilization rigid	Specify stabilization rigid
Specify other stabilization rigid	Stabilization motion preserving
Specify stabilization motion preserving	Specify other stabilization motion preserving
Percutaneous measures	Specify percutaneous measures
Specify other percutaneous measures	Other surgical measures
Specify other surgical measures	Extent of surgery - indicate as
[] from	Tto
Intraop. surgical complications	Specify other intraop surgical complications
Surgical measures during index surgery	Specify other surgical measure
Intraop general complications	Specify other intraop general complications
Hospital stay	

The following window will open:

easures	Information X	
sion	The following download has been	pression
er decompressia	initiated. Your files will be available	ng measures
on	shortly.	Ision
erial	18_7_0_mysubmitted_70CT11	usion material
n rigid	V OK	ation rigid
er stabilization rid		motion preservin

Return to your clinical Download Data Tool and refresh the page after some minutes or come back later.

Enter data	B
Clinical tools	Download data
 Download data Online statistics 	Available Downloads
 Add-on question 	2000 2 1056 mydata DWG PRIM 06 10MAR10.zip

A Zip folder is generated which needs to be saved on your computer to unzip.

Online statistics

Spine Tango gives you the possibility to create some descriptive online statistics with your data and also to compare your data against the anonymized data pool (benchmarking).

You activate this tool via:

\rightarrow Clinical Tools	Enter data
\rightarrow Online statistics	Clinical tools
	 Download data
	 Online statistics
	 Add-on question
	 Form viewer
	Admin tools
	User tools
	Logout

Please choose the form you want to query.

Online-Statistiken

Formular	Bitte wählen
	Bitte wählen DWG Register: Operation (V1)
Auswahl	DWG Register: Operation zweizeitig (V1)
VS	DWG Register: Nachuntersuchung (V1) DWG Register: Konservative WS-Therapien (V1)
	Lebensqualität: Core Outcome Measures Index COMI unterer Rücken (V1)
🕀 Demografie (opti	Lebensqualität : Core Outcome Measures Index COMI Nacken (V1) Lebensqualität allgemein: EuroQoI EQ-5D (V1)
Einschlussabfrag	Lebensqualität Nacken: NDI Neck Disability Index (V1) Lebensqualität Skoliose: Scoliosis Research Society SRS-30 (V1)
🕀 Ausgabe	Lebensqualität unterer Rücken: ODI Oswestry Disability Index 2.1 (V1)

Selection of patient samples

You have different possibilities to view and compare patient samples: Select a sample first:

🚯 Spine Demo	Logged into: Spine De	erno Clinic: Spinal Surgery	
Enter data	Online statistics	5	(?)
Clinical tools Download data Online statistics 	Form	DWG: Surgery (V1)	
 Add-on question Form viewer 	Sample	Please select.	
Admin tools	VS	Please select. All my cases in Spine Demo Clinic: Spinal Surgery	
User tools	Demographics	Gases I submitted in Spine Demo Clinic: Spinal Surgery Cases I operated on in Spine Demo Clinic: Spinal Surgery	
Logout	E Inclusion que	ry (Cases I assisted with in Spine Demo Clinic: Spinal Surgery Spine Demo Clinic: Spinal Surgery	
	E Output	All cases in the pool	0 Questions
	Surgery		
	Admission / Patho	logy	
	Surgery		
	Surgical measures		

You have the same possibilities as in "Download data".Now decide the cases you want for a comparison.

orm	DWG : Surgery (V1)	•
Sample	All my cases in Spine Demo Clinic: Spinal Surgery	202 Cases VS. 8681 Case
S	All cases in the pool	1
 Demographics (of Cases I created in Spine Demo Clinic: Spinal Surgery Cases I submitted in Spine Demo Clinic: Spinal Surgery Cases I operated on in Spine Demo Clinic: Spinal Surgery Cases I assisted with in Spine Demo Clinic: Spinal Surgery Spine Demo Clinic: Spinal Surgery Spine Demo Clinic: Spinal Surgery All cases in the pool 		Here you can see the number of cases your choice would generate
Surgery		
Admission / Pat	hology	
Surgery		
Surgical measu	res	

In "Demographics" you can create subsamples of patients by applying certain filter criteria like age or gender. It's optional, you may also ignore it.

Form	DWG : Surgery (V1)	×
Sample	All my cases in Spine Demo Clinic: Spinal Surgery 💌	
/S	All cases in the pool	
🗏 Demograp	hics (optional)	Gender: Mal
	Male	
Gender	indic and indicate	

Inclusion query

A second possibility to filter the data is the "Inclusion query": This is a tool to combine answer-possibilities to generate a well defined patient group.

First choose the subform which the criteria includes you want to determine. Choose the question and corresponding question you want to analyse. e.g. Patients with fracture/ trauma as main pathology

Inclusion query (optional)	Main pathology = fracture/traum
Subform	
Admission / Pathology 🛛 🖌	
Question	
Admission date	A
Main pathology 🧧	
Type of degeneration	
Type of deformity	
Type of scoliosis	
Predominant etiology	

fracture/trauma

•

Û

Main pathology

For choosing more than one inclusion criteria you can combine several criteria. If you want to have more than one answer possibility of one question.

e.g. you want to have the patients with fracture/trauma OR pathological fracture:

	Main p	athology = fracture/traum	1a
		0	R
	Main pathol	ogy = pathological fractu	re
		*	
		*	
=	fracture/trauma	OR 🔟	
=	pathological fracture		
		Main p Main pathol = fracture/trauma = pathological fracture	Main pathology = fracture/traum

can also choose critera from different subforms and questions: e.g. patients with fracture / trauma only cervicothoracic:

choose:

Inclusion query (optional)		Main pathology = fracture/t	rauma AND
Subform Surgery		Level of procedure - control	-
Question			
Level of procedure Surgery date Surgeon credentials Goal of surgery Morbidity state Anterior access			* III. +
Main pathology	=	fracture/trauma 🔻 🦯	5
AND			~
Level of procedure	=	cervicothoracic 💽 🥌	1

If you want to delete an inclusion, click on the recycle bin.

Current chapter: Clinical Tools	
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Introduction	



Output parameter

Beyond output please choose all options you wish to analize. Scroll down and select no more than 3-5 outputs at once to reduce calculation times.

- Output		1 Question
Surgery		
Admission / Pathology		
Format	Admission date	
☑ Main pathology	Specify other main pathology	
Type of degeneration	Specify other degenerative disease	
Type of deformity	Specify other type of deformity	
Type of scoliosis	Predominant etiology	
Specify other predominant etiology	Type of (pathological) fracture/trauma	
Specify other type of fracture/trauma	Dens fracture type	
C3-L5/S1 AO fracture type	C3-L5/S1 AO fracture group	
C3-L5/S1 AO fracture subgroup	Pathological fracture due to	
Specify other reason	Fracture age	
Type of spondylolisthesis	Grade of spondylolisthesis	
Type of inflammation	Specify other type of inflammation	
Infection specification	Specify other type of infection	
Affected structure(s)	Specify other type of affected structure	
Type of tumor	Specify type of tumor	
Cocalization	Specify other localization	
Type of repeat surgery	Specify other type of repeat surgery	
Comments regarding main pathology	Most severely affected segment/vertebral body	
Most severely affected	Extent of lesion (segments/vertebral bodies)	
Additional pathology	Specify other additional pathology	
Number of previous spine surgeries	Previous surgery/ies at same level	
Previous surgery/ies at same hospital	Previous treatments for main pathology (max. 2)	
BMI	Current smoker	
Presence of flags - low back pain		

You can choose options from all subforms.

Statistical analysis of Surgery forms

As explained, first you have to select a sample and thereafter you may want to apply filter criteria for this sample.

For example:

We want to look at the distribution of type of degeneration, decompression and fusion in our group of patients with degenerative disease in the complete data pool. We also want to know about the surgical complications.

- Viewing all cases in the pool

- No filtering with respect to gender, age, or surgery date, but applying Main Pathology : degenerative disease as filter criterion.

ample	All cases in the p	ool			7785 Cases
S	Please select.				
Demograp	hics (optional)	_	_		Gender: Al
Gender	All				
Age					
MIN			MAX		
Inclusion q	(uery (optional)			Main patholog	y = degenerative disease
Subform	(uery (optional)			Main patholog	yy – degenerative diseas
Subform Admission /	uery (optional) / Pathology			Main patholog	gy – degenerative disease
Subform Admission / Question Admission d	uery (optional) / Pathology late			Main patholog	yy = degenerative disease
Subform Admission / Question Admission d Main patholo	uery (optional) / Pathology late ogy			Main patholog	yy = degenerative diseas
Subform Admission / Question Admission d Main patholo Type of deg Type of deg Type of scol	(Very (optional) / Pathology late 2097 eneration printy liosis			Main patholog	ny = degenerative diseas
Subform Admission / Question Admission d Main pathole Type of deg Type of defc Type of scol Predominan	uery (optional) / Pathology late eneration ormity liosis t etiology			Main patholog	ny = degenerative diseas

Scroll down and select no more than 3-5 outputs, but select at least one question!



	Surgical measures	
	Decompression	Specify decompression
	Specify other decompression	🗹 Fusion promoting measures
	Specify fusion	Specify other fusion
	Fusion material	Specify other fusion material
	Stabilization rigid	Specify stabilization rigid
	Specify other stabilization rigid	Stabilization motion preserving
	Specify stabilization motion preserving	Specify other stabilization motion preserving
	Percutaneous measures	Specify percutaneous measures
	Specify other percutaneous measures	Other surgical measures
	Specify other surgical measures	Extent of surgery - indicate as
	☐ from	[] to
	Intraop. surgical complications	Specify other intraop surgical complications
	Surgical measures during index surgery	Specify other surgical measure
	Intraop general complications	Specify other intraop general complications
	Hospital stay	
	Postop surgical complications before discharge 🚽	🖕 🔲 Specify postop surgical complications before discharge
	Postop general complications before discharge	Specify postop general complications before discharge
	Re-intervention after index surgery	Specify re-intervention
	Hospital stay	Status of surgical complications
	Therapeutic goals upon discharge	FU foreseen
	Discharge Date	
No	w, click on:	

 \rightarrow Run Stats



Depending on the size of the patient sample chosen and the number of parameters selected it might take up to half a minute until a SAS output window will open, which shows your statistics as tables and graphs. The graphs are pictures and can be used in e.g. Power Point presentations with a right mouse click. The tables must be marked with the left mouse button, copied, and then inserted into the slides.

The graphs of the parameters are always shown in percent. The frequencies are listed in the tables.

The statistics always show the Gender and Age distribution of your group:

Gender Distribution

GENDER	Frequency Count	Percent of Total Frequency
f	3466	51.52
m	3261	48.48
	6727	100.0



	Age Distribution						
	Analysis Variable : age						
N	N Minimum Median Maximum Mean Std Dev						
6727	0.00	59.00	107.00	58.39	15.65		



According to your selection of outcomes, in this example: \rightarrow Distribution of type of degeneration

LABELTEXT	Frequency Count	Percent of Total Frequency
spinal stenosis	3339	24.26
disc herniation	3166	23.01
disc degeneration	2575	18.71
spondylarthrosis	1931	14.03
spondylosis	1088	7.91
black disc	769	5.59
adjacent segment degeneration	542	3.94
other	351	2.55
	13761	100.0

Distribution of Type of degeneration

DWC

DWG



\rightarrow Distribution of decompression

LABELTEXT	Frequency Count	Percent of Total Frequency
posterior	5443	78.32
anterior	1179	16.96
none	328	4.72
	6950	100.0

Distribution of Decompression



\rightarrow Distribution of fusion

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Distribution of Fusion

LABELTEXT	Frequency Count	Percent of Total Frequency
none	4358	61.78
posterior	1630	23.11
anterior	1066	15.11
	7054	100.0



ightarrow and distribution of surgical complications is displayed as output.

Distribution of Surgical complications

LABELTEXT	Frequency Count	Percent of Total Frequency
none	6291	94.83
duralesion	156	2.35
other	59	0.89
bleeding in spinal canal	40	0.60
bleeding outside spinal canal	26	0.39
wound infection	24	0.36
malposition of implant	16	0.24
nerve root damage	15	0.23
cauda equina damage	3	0.05
implant failure	2	0.03
wrong level	2	0.03
	6634	100.0

DW

 LABELTEXT

 none

 duralesion

 other

 bleeding in spinal canal

 bleeding outside spinal canal

 wound infection

 malposition of implant

 nerve root damage

 implant failure

 wrong level

Statiscal analysis from the followup forms

0

10

20

In the same manner statistical analysis from the followup forms can be performed, Except for that you need to choose the Followup form in selection of forms!

30

40

50

PERCENT

60

70

80

9**0**

100

The selection of the patient sample as well as the inclusion criteria can be chosen like shown before.

The output parameter can be choosen from the followup form.

The chosen parameters from the followup form are shown according to the FU Intervall.

Comparative statistical analysis (benchmarking)

In this online statistical function you can also perform a comparative statistical analysis e.g compare your data with the data of the complete pool. Apply the same procedure as for the statistical analysis before.

When selecting a sample e.g. click on: "My data" for comparison VS: "All cases".

DWC

Online statis	stics	Ø
Form	DWG : Surgery (V1)	
Sample	All my cases in Spine Demo Clinic: Spinal Surgery	202 Cases VS 8681 Cases
VS	All cases in the pool	

Then again you can select the required output criteria. In this example we chose: Main pathology:

Demographics (optional)	
Inclusion query (optional)	
Output	1 Question
Surgery	
Admission / Pathology	
Format	Admission date
Main pathology	Specify other main pathology
Type of degeneration	Specify other degenerative disease
Type of deformity	Specify other type of deformity
Type of scoliosis	Predominant etiology
Specify other predominant etiology	Type of (pathological) fracture/trauma
and Morbidity state:	
Surgery	
Level of main pathology	Surgery date
Surgeon	Assistant
Therapeutic goals	Specify other surgery goal
Components	Anterior access
Specify other anterior access	Posterior access
Specify other posterior access	Surgeon credentials
Specify other surgeon credentials	Prophylaxis
Specify other prophylaxis	Morbidity state
Technology	Specify other technology
Blood loss	Operation time
Blood transfusion	

DW

Now select:

DWG

 \rightarrow Run stats



In this comparison your data is shown in red, the pool data in grey: \rightarrow distribution of gender

Again, the demographic data (age and gender) are automatically shown for the groups.

SAM	PLE GENDE	R Frequency Count	Percent Total Frequ	of iency		
		114		56.72		
	1 m	87	1.1	3.28		
	2 1	4690		54.03		
	2 m	2000		5.07		
		3350				
 Gend Number of Subjects in the Stratum	er Distribution - Chi-Square	DF for Chi-Square	gnificant Diffe P-value for Chi-Square	Fisher's Exact Test P-value (2-Tail)	-	

The second table shows results from the Chi-Square and Fisher's Exact test. The test proves if the distribution of gender in the two samples is random (p-value > 0.05) or if there is a significant difference between the samples (p-value < 0.05). The usual rule of thumb for deciding whether the chi-squared approximation is good enough is that the chi-squared test is not suitable when the expected values in any of the cells of a contingency table are below 5, or below 10 when there is only one degree of freedom (this rule is now known to be overly conservative). In such small samples the results of Fisher's Exact Test should be used.

For further information, visit:

http://math.hws.edu/javamath/ryan/ChiSquare.html





Analysis Variable	Two-sample Wilcoxon Statistic	P-value, Wilcoxon Test (Two-sided)	Kruskal-Wallis Statistic	Degrees of Freedom, Kruskal-Wallis Test	P-value, Kruskal-Wallis Test
age	935336	0.23472	1.41204	1	0.23472

The Wilcoxon Test is a non-parametric test for assessing whether two independent samples of observations have equally large values. The Kruskal-Wallis Test is a non-parametric method for testing equality of population medians among groups.

The two tests are quite similar and therefore they have similar p-values. If the p-values are >0.05 the distribution is natural, else there is a significant difference.

For further information, visit:

http://en.wikipedia.org/wiki/Mann-Whitney_U http://en.wikipedia.org/wiki/Kruskal%E2%80%93Wallis_one-way_analysis_of_variance

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→ distribution of Main Pathology

SAMPLE	LABELTEXT	Frequency Count	Percent of Total Frequency
1	degenerative disease	108	52.74
1	failed surgery	29	14.43
,	deformity	20	9.95
1	pathological fracture	20	9.95
Ť	spandylolisthesis	10	7.96
1	fracture/trauma	9	4.48
1	other	1	0.50
2	degenerative disease	6622	76.29
2	failed surgery	451	5.20
2	spondylolisthesis	447	5.15
2	deformity	363	4.18
2	pathological fracture	308	3.55
2	fracture/trauma	199	2.29
2	tumor	127	1.48
2	other	85	0.98
2	infection	49	0.58
2	inflammation	29	0.33

Distribution of Main pathology

Deutsche Wirbelsäulengesellschaft - Version 1.0



Distribution of Main pathology - Testing for Significance				
Number of Subjects in the Stratum	Chi-Square	DF for Chi-Square	P-value for Chi-Square	
8881	94.5208	9	2.0082E-16	

The Chi-square Test here shows a p-value of 2.01*10^-16, which is far below 0.05 and, hence, significant. The low p-value means that the distribution is not explainable only by chance. In the example the distributions of main pathology are significantly different in the two samples.



 \rightarrow distribution of Morbidity State

Distribution of Morbidity state

SAMPLE	LABELTEXT	Frequency Count	Percent of Total Frequency
1	ASA 2	84	41.79
1	ASA 1	55	27.38
1	ASA 3	53	26.37
Ť	ASA 4	6	2.99
1	ASA 5	2	1.00
1	unknown	1	0.50
2	ASA 2	3516	41.04
2	ASA 1	2970	34.66
2	ASA 3	1436	16.76
2	unknown	571	6.66
2	ASA 4	74	0.86
2	ASA 5	1	0.01

Distribution of Morbidity state - Testing for Significance

Number of Subjects in the Stratum	Chi-Square	DF for Chi-Square	P-value for Chi-Square
8769	90.3870	5	5.5722E-18

Here we get the same "Testing for Significance" as in "Main Pathology". The result is similar too, the P-value is very small. The unnaturally accumulation is in option "ASA 2".



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DWG

Introduction



Add-on questions

This function is only available for clinical administrators.

In this section you can create your own subform for customized online data entry in addition to an existing form. That means that the questions/ the additional subform is related to one form (eg. The surgery form or the followup form). The generated additional subform is available for all registered members of your department.

Click on Add-on question

Enter data	
Clinical tools	
Download data	
 Online statistics 	1
Add-on question	
 Form definition 	
Admin tools	
User tools	
Logout	

Select the form to which you want to attach your additional questions:

Wählen Sie ein Formular aus

Formular	Bitte wählen
	Bitte wählen
	DWG Register: Operation (V1)
⇒ Weiter	DWG Register: Operation zweizeitig (V1)
	DWG Register: Nachuntersuchung (V1)
	DWG Register: Konservative WS-Therapien (V1)
	Lebensqualität : Core Outcome Measures Index COMI unterer Rücken (V1)
	Lebensqualität : Core Outcome Measures Index COMI Nacken (V1)
	Lebensqualität allgemein: EuroQol EQ-5D (V1)
	Lebensqualität Nacken: NDI Neck Disability Index (V1)
	Lebensqualität Skoliose: Scoliosis Research Society SRS-30 (V1)
	Lebensqualität unterer Rücken: ODI Oswestry Disability Index 2.1 (V1)

e.g.

→SSE NASS Surgery and select:

 \rightarrow Next

?

1016 7100	Select a form		2
Clinical tools			
Download data	Form	NASS: Surgery (V1)	
 Online statistics 			

If you have not created a subform yet, create a new one \rightarrow OK

Enter data	There is an add on subface for this face ust. Click Next to search and
Clinical tools	There is no add-on subiorm for this form yet. Click Next to create one.
 Download data Online statistics 	Next
 Add-on question Form definition 	

If there is already an existing subform for additional questions you have different possibilities:

a: Create a new subform

b: Add new question(s) to an existing subform

c: Change an activated subform (only one subform can be active at a given time)

d.	D.	G	
New subform	Modify an existing subform	Change active subform	
Nort N Pa	ck		W Canco

a. New subform

Enter a Subform title and a Version number and select: \rightarrow Next

Enter data	Create the first addon subform	
Clinical tools	Subform title > Subform1	
 Download data Online statistics 	Version number: 1	
 Add-on question Form definition 		

 \rightarrow Question-Generator - step1




There are three different question types you can choose:

- 1.: text question: user enters a text answer.
- 2.: single choice question: user selects one of several possible answers.
- 3.: multiple choice question: user may mark one or more of several possible answers.

Enter data	Calent a supplier trans
Clinical tools Download data Online statistics Add-on question Form definition	 Select a question type : 1.: Text question Single choice question 3.: Multiple choice question
Admin tools	
User tools	I Next
Logout	Finish
	💥 Cancel
	C Preview subform

Choose the question type you want to create and select: $\rightarrow \mbox{Next}$

1.: Text Question

Text question
Single choice question
Multiple choice question
A March

 \rightarrow Question-Generator – step 2

Enter your question text and optionally a default answer

Next	
INext	

To go on, select:





Select: \rightarrow Next

Clinical tools	Select the number of possible answers : 4
 Online statistics Add-on question Form definition 	Next Back
Admin tools	
Introduction Manual Data entry/ F	Paper Forms
Online Data and Ent Current chapter:	y Tools: Registration - Enter Data - Clinical Tools - User Tools Clinical Tools



 \rightarrow Question-Generator – step 3

Enter your question and answers and select:

 \rightarrow Next

much better	
slightly better	
same	
worse	

Control your entered question and the answers and select:

 \rightarrow Add to subform

The question type is : single
The question text is : Rate your pain after the operation compared to preoperative
The possible answers are :
much better
slightly better
same
worse
🖶 Add to subform 🛛 💝 Back

Then you end up again at the Question-Generator -step 1

3.: Multiple choice question

Select a question type :	
C Text question	
Single choice question	
 Multiple choice question 	
I Next	Coloret the

Select the numbers of possible answers for your question. The number should be between 1 and 30.

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Enter data	Calact the number of pessible answers
Clinical tools Download data Online statistics Add-on question Form definition	6 Next Back
Admin tools	

Enter your question and answer-possibilites and select: \rightarrow Next

NSAID	
Opioide	
Other analgetics	
Muscle relaxants	
Antidepressants	
Sleep monitoring drugs	3

Control the entered question and answer-possibilities and select: \rightarrow Add to subform



Then you end up again at the Question-Generator -step 1 with the following options:

Colort a quantian turna
Text question
 Single choice question
Multiple choice question
🔿 Next 🗧 🗧
Finish
X Cancel
🔍 Preview subform

Add further questions by selecting the question type and select: $\rightarrow \mbox{ Next}$

View the Subform (list of questions), select: \rightarrow Preview subform

The list with all your created questions will open in an additional window:

stion type оп Preview subform ce subform1 oic Version:1 Deutsche Wirbelsäulengesellschaft - Version 1.0 Question : text question No default answer defined Question : Rate your pain after the operation compared to preoperation O much better Slightly better 🔘 same O worse Question : Medication because of backpain NSAD Opioide Other analgetics Muscle relaxants Antidepressants Sleep monitoring drugs End adding questions and save the subform, select: \rightarrow Finish If you want your new subform to be active now, select:

 \rightarrow Set this version active

Close this window

×

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Subform title :	subform1	
Version	1	
Date :	Tue Nov 09 12:11:37 CET	
Activated :	false	
Set this version ac	tive 🗧	

To use your additional subform for entering data

Create an according e-Form for your patient. That means you have to choose the same study form for which you created the additional subform, in our example "DWG Surgery"

E-Formular	×
Formular	Bitte wählen
	DWG Register: Operation (V1) DWG Register: Operation zweizeitig (V1) DWG Register: Nachuntersuchung (V1) DWG Register: Konservative WS-Therapien (V1) Lebensqualität : Core Outcome Measures Index COMI unterer Rücken (V1) Lebensqualität : Core Outcome Measures Index COMI Nacken (V1) Lebensqualität allgemein: EuroQol EQ-5D (V1) Lebensqualität Nacken: NDI Neck Disability Index (V1) Lebensqualität Skoliose: Scoliosis Research Society SRS-30 (V1) Lebensqualität unterer Rücken: ODI Oswestry Disability Index 2.1 (V1)

In "Additional Subforms" you find your activated subform. Here e.g. subform1

DW

C ALC STORE IN	
O Admission / Pathology	
O Surgery	
O Surgical measures	
O Discharge	
Additional Subforms	
Subform1	Add 斗 Remove
	The Course Courses
	B Save Cancel

Click: \rightarrow Add and your subform will be activated and inserted as separate tab.

b: Add new question(s) to an existing subform

	Nº A	the second se	
New subform	Modify an existing subform	Change active subform	
1.46	line in the second s		(Section Section 2)

Select the version and date of the subform you want to add questions to. You have to give this subform a new version number. Then select: \rightarrow Next

Add a new question to an existing subform. (2) Version / Date subform1 - Version 1 - 09 Nove New version number 1.2 Next C Back Preview subform

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You get back to Question-Generator-step 1. Add questions as shown above.

To save the added questions to the new version you have to click on: \rightarrow Finish

Select a question type	0
Text question	
Single choice question	
Multiple choice question	
Next Back	💥 Cancel
Finish Review subform	

To set the new subform active, click on:

 \rightarrow Set this version active

Subiorm title .	subform1
Version	2.1
Date :	Tue Nov 09 15:33:58 CET
Activated	false

There is no possibility to delete questions or change questions in an existing subform. For this purpose you would need to create a new subform.

c: Change an activated subform

V.		1
Change active subform	Modify an existing subform	New subform
Change active subform	 Modify an existing subform 	New subform

You see the currently activated subform. You can change this to another version, here e.g. Version 1, 9.11. To change, select: \rightarrow Change

Change active subf	orm	(?)
The current active add-	on subform is :	
Subform title :	Subform1	
Version	1	
Date :	09 Nov	
The new active add-on	subform is :	
subform1 - Version 2.1	1 - 09 November 2010 💌 🔶 🗕	
	-	(and the second s
🙄 Change 🖓 Ba	CK	X Cancel

Form viewer

In "Form viewer", you find all the forms in a PDF-document. These documents can NOT be scanned, they do NOT replace the manual paper forms. They may help you to get an overwiev of all questions and possible answers. You can fill them in online and then save or print them out, to discuss, display etc.

 \rightarrow choose "Form viewer"



With the pull-down menu, choose the form you want to read. In our example, we chose "DWG Surgery 2011".

Print blank for	m	
Form	Please select.	-
	DWG: Surgery 2011 (V1) DWG: Staged 2011 (V1) DWG: Follow-up 2011 (V1) DWG: Conservative (V1)	

An Adobe Acrobat Reader file will open in a new window. If you want to save the document, select:





If you want to print the document, select:

 \rightarrow Print



All fields, that CAN be filled in, are highlited blue:

*

ш



od d p ir tu o	leformity athological fracture nflammation umor ther	
Ŭ		

Questions, where only one answer is allowed (single choice questions), have circles to tick:

- 2. Main pathology
 - degenerative disease
 - fracture/trauma
 - spondylolisthesis
 - infection
 - failed surgery

Questions, where several answers are allowed (multiple choice questoins), have squares to tick:

4.	Type of degeneration (1 - 8)	
	black disc	disc degeneration
	K disc herniation	Spondylosis
	spondylarthrosis	🗴 spinal stenosis
	adjacent segment degeneration	other

After a multiple choice question, you see in brackets, how many answers are allowed:

4.	Fusion (1 - 2))
	none none	anterior
	posterior	

If a question is optional, it is written behind the question itself. If there is nothing written, a question is always mandatory.

3. Specify other decompression (optional)

In the PDF, some clues and instructions are missing. In case you need to know something, here is a list witsh all instructions you find on the form:

DWG Surgery 2006:

Admission / Pathology:

- Specification of main pathology: Only answer questions related to Main Pathology (Main Pathology "other" requires no specification.).

-Type of (pathological) fracture/trauma (11): Additional fractures w/different treatments require seperate forms.

- Pathological fracture due to tumor (15): In case of tumor, answer questions "Type of tumor" and "Localization" in selection "TUMOR (25)"

- Additional Pathology (34): Answer to question "Main Pathology (2)" is excluded.

- Number of previous spine surgeries (36): Answer "0" excludes both "Previous surgery" questions ("at same level (37)" and "at same hospital (38)".)

Surgical Measures:

- NOTE: "anterior" / "posterior" refers to location of MEASURES in the spine, NOT to access!

- Decompression (1), Fusion (4), Stabilization rigid (9), Stabil. motion preserving (12): Location in spine, choose at least one!

- Percutaneous measures (15), Other surgical measures (18): Choose one!

Discharge:

- Answer "none" in both "Surgical" and "General complications" excludes all remaining questions.

DWG Follow up 2006:

Follow-up:

- Only comments on those goals/measures which were indicated for the "Goal of surgery" question on the "SURGERY" form.

Complications:

- Complications (1): Answer "no" excludes all remaining questions.

DWG Staged 2006:

Admission:

- Main Pathology (2): Answer "same as stage I surgery" excludes questions "Specification of main pathology (4-31)" and "Previous treatment for main pathology (34)". -Specification of main pathology: See SURGERY form.

Surgical Measures: - See SURGERY form.

Discharge:

- See SURGERY form.

<u>User Tools</u>

Beneath user tools, you can modify your account and request activating supplementary profiles.

Enter data	
Clinical tools	User tools
Admin tools	With this group of tools you may:
User tools Modify account Add profile 	 modify your account request activating supplementary profiles
Logout	The menu items are visible and active depending on the rights corresponding to your profile. In the tools themselves some operations may also be deactivated.

Modify account

Here you can change all the important details of your profile, including the password. To change your password, select

\rightarrow Change password

Clinical tools	Modify account					
User tools Modify account Add profile	Change password					
- Hug promo	Username	DemoTest				
Logout	First name	Demo		Last name	Test	
	Email	demo@test.org		Date of birth	00.00.0000	
	Language	English	¥			
	Staff	Dept	٣	0 Edit		
	🔚 Save 😪 Res	et				

Enter your new password and select:

	OK	
_		

New password ••••••• Re-enter new password •••••••	Change password	
Re-enter new password	New password	
	Re-enter new password	
	•••••	

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To change for example your Email, just type in what you want to be changed and then select:

→Save

First name CED Last name MEM Email Date of birth 00.00.0000	
Email Date of birth 00.00.0000	
	[100
Language English 💌	

You will have to type your password to confirm your changes. Then select: \rightarrow OK

Change passwo	rd			
Jsemame	memced			
First name	CED	Last name	MEM	
Email		Date of birth	00.00.0000	111
anguage	Password		×	
itaff	Password	•••••	1	
Save 3	Re 🖌	DK 🗱 Cancel		

You can add or change the details and further information of your profiles beneath "Staff". In the pull-down menu you see all your departments from all your profiles. Choose the one you wish to change and select:

 \rightarrow Edit

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DWG

Username	Testuser			
First name	User	Last name	Test	
Email	test@user.ch	Date of birth	00.00.0000	
Language	English			
Staff	Test1	▼ Ø Edit		
	Test2	*		
Save S4	Test3 Reset Test4			
A Dave 10	Test5			
	Test6			
	Test7			
	Test8			
	Test9			
	Test10			
	Test12			
	Test13	=		
	Test14			
	Test15			
	Test16			
	Test17			
	Test18			
	Test19			
	Test20			
	Test21	17		

The pop-up opens and you may fill in or correct your data. Then select: \rightarrow OK

Username	Testuser				
First name	User		Last name		Test
Email	Test3			×	00.00.0000
Language					1.
	Phone1				
Staff	Phone2				
_	Academic rank				
🔄 Save 🗟 Re	Title				
		_			
		OK 💥 Ca	ncel		

To confirm your identity you will have to type your password. Then select: \rightarrow OK



Usemame	Testuser		
First name	User	Last name	Test
Email	test@user.ch	Date of birth	00.00.0000
Language	Enalish		
5 5	Password		×
01-5			
Stan	Password		
🔄 Save 🕃 F	Re	(experimental	
	> V OK	💥 Cancel	
			_

Add Profile

If you want to add a profile to your account, e.g when you are clinical administrator but you are a surgeon as well, please fill out the marked fields and select: \rightarrow Save

Clinical tools	Add prome		
User tools			
 Add profile 	Profile	Please select	*
	Country	Switzerland	Y
Logout	City	Please select	*
	Clinic	Please select	14
	Department	Please select.	19

If you want to add a City/ Clinic/ Department, select: $\rightarrow Add$

DW

ind promo			Add profile		
Profile	Please select_	•	Profile	Please select_	_
Country	Italy	Ē	Country	Switzerland	
City	Please select.		City	TestCity	_
Clinic	Please select.		Clinic	Please select.	
Department	Milano		Department	Please select.	
	add new			add new	
Add profile					
Add profile	Please select.	•			
Add profile Profile Country	Please select. Switzerland				
Add profile Profile Country City	Please select. Switzerland TestCity				
Add profile Profile Country City Clinic	Please select. Switzerland TestCity TestClinic				
Add profile Profile Country City Clinic Department	Please select. Switzerland TestCity TestClinic Please select.				

If you add a new city / clinic, fill out the marked fields (all the other fields are optional!)and select:

TestDepartment

🔚 Save 🥰 Reset

Department		
Department name		Contact person
Phone		Fax
Clinic		
Clinic name		Street
Street number		State
Zip code		Contact person
Phone		Fax
URL		
Profile	Please select.	
Country	Switzerland	÷
City	Please select.	7
Clinic	Please select.	
Department	Please select.	Ŧ
Save 24 R	eset	

New clinic				
Department				
Department name			Contact person	
Phone			Fax	
Clinic				
Clinic name			Street	
Street number			State	
Zip code			Contact person	
Phone			Fax	
URL				
Profile	docteur			
Country	Switzerland	2		
City	Bern	*		
Clinic	add new	-		
Department	Please select.	-		

If you add a new department, fill out the marked fields and select:

Department name Phone			Contact person Fax	
Clinic				
Clinic name Street number Zip code Phone URL	Bern Test		Street State Contact person Fax	
Profile	Please select.			
Country	Switzerland	1		
City	Bem	+		
Clinic	Bern Test	*		
Department	add new	7		

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Always when you added something, this window will appear:

lew staff	×
Phone1	
Phone2	
Academic rank	
Title	
~	
🗕 💉 ОК	

Filling out the fields is optional, you may also leave everything empty and select: \rightarrow OK

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